

**AFL Hotel & Restaurant Workers  
Health & Welfare Trust Fund**  
Southwest Service Administrators, Inc.  
1221 Kapiolani Blvd., Suite 6C  
Honolulu, Hawaii 96814-3513

www.southwestservicetpa.com

April 14, 2008

**TO: ALL ACTIVE AND RETIRED PARTICIPANTS OF THE  
AFL HOTEL & RESTAURANT WORKERS HEALTH & WELFARE TRUST FUND  
(HOTEL INDUSTRY)**

**FROM: BOARD OF TRUSTEES**

**RE: REMINDER OF PRIVACY PRACTICES**

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The AFL Hotel & Restaurant Workers Health & Welfare Trust Fund is committed to maintaining the confidentiality, integrity and security of the personal health information entrusted to it by its participants and beneficiaries. The Trustees have developed a policy for the protection of this information and have expressed it in a Notice of Privacy Practices document. A copy of this Notice was mailed to participants and is provided on page 115 of your copy of the Trust Fund's Handbook of Benefits.

For a copy of the Notice of Privacy Practices document which provides a complete description of your rights under HIPAA's privacy rules, contact the Trust Fund Office at 1221 Kapiolani Boulevard, Suite 6C, Honolulu, Hawaii 96814-3513, phone (808) 523-0199 (Oahu), and 1-(866) 528-9677 (Neighbor Islands), Monday through Friday, 8:00 a.m. to 4:30 p.m.

**Southwest Service Administrators, Inc.**

*Service Is Our Middle Name*

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